

800 Maine Ave. S.W.  
Suite 200  
Washington, D.C. 20024



1629 K Street N.W.  
Suite 300  
Washington, D.C. 20006

### **Schedule A. Hours of Operation; Broker Access; & Operating Information.**

Independent Contractors are allowed access to the Broker's designated meeting spaces for the purposes of conducting their business. Independent Contractors are not required to maintain any specific office hours, schedules, or trainings.

Live Phone Support:  
Monday – Friday 9-5 p.m.

After Hours Phone Support:  
Saturday – Sunday 9 – 2 p.m.

#### **OFFICE HOURS:**

Meet with Broker; Mentorship/Business Appointments  
1629 K Street, N.W., Suite 300, Washington, D.C. 20006

Mondays: 10 a.m. – 2 p.m.

Tuesday – Saturday: (By Appointment Only)

TRAINING SCHEDULE; AGENT BOOT CAMP Business Appts. & Meeting Space Access.  
800 MAINE AVE S.W., Suite 200, W, D.C. 20024

Monday-Friday: 9-5 p.m. Client Appointments & Meeting Space Access

Monday: 4-9 p.m. Insurance & Wellness Workshops

Wednesday: 6-9 p.m. Insurance Pre-licensing Course

Thursday: 6-9 p.m. Newer Agent Boot Camp

Saturday-Sunday: (By Appointment Only)

- W.I.N. Agents are required to be licensed as Life & Health agents for the District of the Columbia. (Maryland & Virginia are optional.)
- Appointments for W.I.N. Agents with Property & Casualty designations in D.C., Maryland, or Va., avail.
- W.I.N. Agents meeting the Broker's \$25,000 earned commission annual minimum are eligible for Broker business referrals.
- Lead Generation Available. Flexible pricing structures available. See Broker.
- Multiple Carrier Quoting Tool Available.
- One on One Mentorship Available.
- W.I.N. Agents who are licensed less than 4 years with annual earned commissions less than \$25,000, will be allowed to register and attend the W.I.N. Agent Boot Camps on Thursday evenings.
- W.I.N. Agents are required to maintain Insurance license(s) in an "active" status at all times.
- W.I.N. Agents are eligible to receive Broker related incentives for Agent "recruitment" referrals/leads.
- W.I.N. Agents have access to Microsoft scheduled career workshops at no charge.
- W.I.N. Agents who meet posted earned commission guidelines are eligible for W.I.N. agency management opportunities. (See Enclosed Schedule B.)
- W.I.N. Agents will agree to have a "background" check completed within the first 30 days of affiliating with the Waterfront Insurance Network.